

The Regular meeting of the North County Fire Protection District Board of Directors was held on November 15, 2011 at 11160 Speegle Street, Castroville, CA.

ROLL CALL: Don Chapin, President
Frank Balesteri, Vice President
Steve Tansey, Secretary
Jacqueline C. Simon, Director
Don Champion, Director

Administrative Staff: Fire Chief Chris Orman
Division Chief Joe Pastore
Division Chief Humberto Arista
Division Chief Doug McCoun

President Chapin called the meeting to order at 10:03 A.M.

PLEDGE OF ALLEGIANCE

ADDITIONS & CORRECTIONS TO AGENDA: The Board received revisions to New Business #11-C Policy 1601-A.

PUBLIC COMMENTS: None.

MINUTES: Motion made by Vice-President Balesteri, seconded by Secretary Tansey to approve the October 18, 2011 regular Board meeting minutes. Motion carried, 5 - 0.

PURCHASING CONSENT and CHECK REGISTERS:

Motion made by Secretary Tansey, seconded by Vice-President Balesteri to accept the November Purchasing Consent Calendar and the check register for October 2011 #32504 through #32663 (including direct deposit and electronic payments) for a monthly total of \$364,102.12 and the supplemental check register for November 2011 #32664 through #32758 (including direct deposit and electronic payments) for a subtotal of \$265,818.31. Motion carried, 5-0.

FINANCIAL REPORTS:

1. The October 2011 Revenue report (Item 5-A) was reviewed and received.
2. The October 2011 Expenditure report (Item 5-B) was reviewed and received.
3. The October 2011 County Treasury Reconciliation Summary was reviewed and received.
4. The October 2011 Comerica Bank Reconciliation Summary ending 10/31/2011 (Item 5-D) was reviewed and received.
5. The US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 5-E) was reviewed and received.

CORRESPONDENCE:

1. Correspondence received from Mary A Zeeb, Monterey County Treasurer-Tax Collector Regarding Litigation Settlement Negotiations Against Washington Mutual Bank.

FIRE CHIEF REPORT:

Fire Chief Orman presented his report (Item 7-A) to the Board. The Board accepted the Fire Chief's report.

SAFETY REPORT:

1. None.

STAFF REPORT:

1. Fire Service Task Book System: Chief Orman presented sample task books to the Board and provided an overview of the task book system of certification and qualification.
2. Division Chief Arista provided the Board with an update on the District's revisions to its Policies, Standard Operating Procedures, and Standard Operating Guides.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. As recommended, the Board's Audit Committee (Chapin/Simon) will be reviewing the Draft Audit for FY 2010/11 and its corresponding Management Discussion Analysis and bring the issue back to the Board at the December regular Board meeting for further discussion and possible adoption.
2. Motion made by Vice-President Balesteri, seconded by Secretary Tansey, to adopt Resolution 11-11-1: Designation of Applicant's Agent Resolution for Non-State Agencies (CaEMA 130) which identifies District staff who are authorized by the Board to execute documents and provide information to the California Emergency Management Agency (CaEMA) for all matters pertaining to state disaster assistance. Motion made by Vice-President Balesteri, seconded by Secretary Tansey. Roll call vote: Simon - aye; Champion - aye; Chapin - aye; Balesteri - aye; Tansey - aye. Motion carried 5 - 0.
3. After discussions pertaining to new Policy 1601-A and revisions to existing Policy 1601, it was Board consensus to table this issue until the December 2011 regular meeting to allow District staff and personnel more time to refine and solidify the policy.

BOARD OF DIRECTORS COMMUNICATION:

1. Director Champion proposed that with December being such a busy time of year, perhaps the Board would like to forgo the December 2011 regular Board meeting. Board discussion did not support this proposal. The December 2011 meeting will stand as scheduled.

GOOD OF THE ORDER:

1. Fire Chief Orman advised the Board of a recent proposal made by Local 3058 to change their helmet style. Firefighter Larry Barlow assisted in the discussion by providing sample existing and proposed helmets and NFPA & OSHA compliance standards. The discussion resulted in the Board providing Chief Orman with authority to make the decision he deems appropriate.

CLOSED SESSION: 10:56 a.m.

OPEN SESSION: 11:05 a.m.

ANNOUNCEMENT OF CLOSED SESSION:

President Chapin announced that only employee information was provided to the Board for the board to be "kept up to speed" on new employee issues. No further discussion or decisions followed.

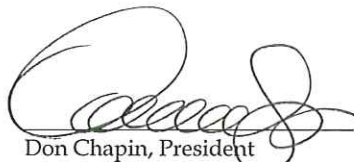
ITEMS FOR NEXT MONTH'S AGENDA: Tuesday, December 20, 2011 at 11160 Speegle St., Castroville.

1. Policies 1601-A
2. Audit Committee Comments on FY 2010/11 Draft Audit
3. Board Organizational Meeting after Board of Supervisor's Appointments on Board Seats

ADJOURNMENT: 11:06 A.M.

Respectfully submitted by:


Gina L. Young, Recorder


Don Chapin, President


Frank Balesteri, Vice President