

The Regular meeting of the North County Fire Protection District Board of Directors was held on September 20, 2011 at 11160 Speegle Street, Castroville, CA.

ROLL CALL: Don Chapin, President
Frank Balesteri, Vice President
Steve Tansey, Secretary
Jacqueline C. Simon, Director

ABSENT: Don Champion, Director

Administrative Staff: Fire Chief Chris Orman
Division Chief Joe Pastore
Division Chief Humberto Arista

President Chapin called the meeting to order at 10:01 A.M.

PLEDGE OF ALLEGIANCE

ADDITIONS & CORRECTIONS TO AGENDA: A revised Agenda was presented, however the Board elected to base its meeting on the originally posted agenda over concern the new agenda posting may not have provided ample notice for public participation. One correction was received: A Revised Consent Calendar which added an invoice from Hi-Tech Emergency Vehicle for \$4,700 for repairs to Engine 5223. This item was added to the agenda by consent of the Board Members present.

PUBLIC COMMENTS: None.

MINUTES: Motion made by Vice President Balesteri, seconded by President Don Chapin to approve the July 19, 2011 regular Board meeting minutes. Motion carried 4-0. Motion made by Secretary Tansey, seconded by Director Simon to approve the August 16, 2011 regular Board meeting minutes. Motion carried, 4-0.

PAYABLES/DISBURSEMENTS & PURCHASING CONSENT:

Motion made by Vice President Balesteri, seconded by Director Simon, to approve the Consent Calendar and the month's check register for August 2011 #32167 through #32326 for a monthly total of \$464,915.17 and the supplemental check register for September #32327 through #32437 for a subtotal of \$310,709.72. Motion carried, 4-0.

FINANCIAL REPORTS:

1. The August 2011 Revenue report (Item 5-A) was reviewed and received.
2. The August 2011 Expenditure report (Item 5-B) was reviewed and received.
3. The August 2011 County Treasury Reconciliation Summary was not available pending County's closing reports for FY 2010/11.
4. The August 2011 Comerica Bank Reconciliation Summary ending 08/31/2011 (Item 5-D) was reviewed and received.
5. The US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 5-E) was reviewed and received.

CORRESPONDENCE:

1. None.

FIRE CHIEF REPORT:

Fire Chief Orman presented his report (Item 7-A) to the Board. The Board accepted the Fire Chief's report.

SAFETY REPORT:

1. None.

STAFF REPORT:

1. Fire Service Task Book System: This item was tabled to the October 2011 Board meeting.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. Motion made by Vice President Balesteri, seconded by Director Simon, to approve Resolution 11-9-1: Qualifications and Standards of Reserve Firefighters which includes language requiring individuals to maintain a physical condition necessary to perform arduous tasks and establishes a new job classification, job description, and salary range for

Reserve Firefighter Technical Specialist. A roll call vote was conducted. Simon - aye; Chapin - aye; Tansey - aye. Balesteri - aye; Champion - absent. Motion carried, 4 - 0 - 1.

2. Motion made by Director Simon, seconded by Vice President Balesteri, to approve Resolution 11-9-2: Certificate of Appreciation for Dr. Randel Jones and Dr. Molly Edwards-Jones of Castroville Chiropractic for their fundraising donation of \$3,000 for the purchase of two (2) defibrillators. A roll call vote was conducted. Simon - aye; Chapin - aye; Tansey - aye; Balesteri - aye; Champion - absent. Motion carried, 4 - 0 - 1.
3. Motion made by Director Simon, seconded by Secretary Tansey, to approve the Automatic Aid agreement with Aromas Tri county Fire District, and to authorize the Board President to sign the Automatic Aid Agreement with the Aromas Tri-County Fire District. Motion carried, 4 - 0.
4. Motion made by Director Simon, seconded by Secretary Tansey, to identify the Board President as the only Authorized Initiator and Authorized Confirmer for any/all wire transfers through Comerica Bank. This action maintains consistency with existing Board policy regarding Electronic Funds Transfer (EFT) from Monterey County Treasury to Comerica Bank. Motion carried, 4 - 0.
5. Discussion was held regarding the reimbursement of Chief Officers for extraordinary duty. President Chapin presented modifications to the Memorandum of Understanding between the District and Division Chiefs which had been negotiated and agreed upon. This modification clearly identifies the circumstances that qualify extraordinary duty as well as establishing concrete time frames, benchmarks, and a modification to how overtime for this classification is calculated. Motion was made by Secretary Tansey, seconded by Director Simon, to accept the Board Negotiators recommendation, to approve the modified MOU language, and to invoice Cal-EMA for the two recent strike teams (Reliz and Argyle) and to compensate personnel for their time on said strike teams. Motion carried, 4 - 0. President Chapin will sign the amended MOU upon presentation.
6. Discussion was held regarding components relating to the Reserve Firefighter Program: Proposed pay scale increase VS stipend elimination, minimum standard measurements VS administrative time commitment, and the effects changes may have on retaining seasoned personnel. Modifications had been presented to, and favorably supported by, the Reserve Firefighter Association to streamline program requirements. Motion made by Vice President Balesteri, seconded by Secretary Tansey, to adopt the revised Reserve Firefighter Pay Scale (*effective October 1, 2011*) and its corresponding minimum standard measurements.

BOARD OF DIRECTORS COMMUNICATION:

- None.

CLOSED SESSION:

- None.

ITEMS FOR NEXT MONTH'S AGENDA: Tuesday, October 18, 2011 at 11160 Speegle St., Castroville.

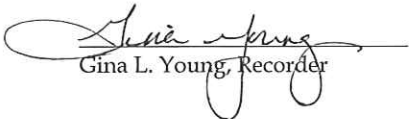
1. Fire Service Task Books System
2. Budget Modification to Release Identified Reserve Funds: Election & Incident Software
3. Sarbanes-Oxley Act SAS 99 Red Flags


GOOD OF THE ORDER:

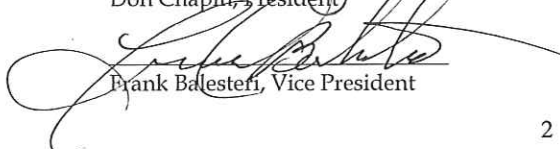
Fire Chief Orman announced that the Monterey County Board of Supervisors had adopted the creation of a Countywide Fire Warden and that the appointment was filled by Chief Rick Hutchinson of CalFire.

ADJOURNMENT: 11:07 A.M.

Respectfully submitted by:


Gina L. Young, Recorder


Don Chapin, President


Frank Balesteri, Vice President