

The Regular meeting of the North County Fire Protection District Board of Directors was held on August 16, 2011 at 11160 Speeple Street, Castroville, CA.

ROLL CALL: Don Chapin, President
Steve Tansey, Secretary
Jacqueline C. Simon, Director *(arrived 10:28 a.m.)*

ABSENT: Frank Balesteri, Vice President
Don Champion, Director

Administrative Staff: Fire Chief Chris Orman
Division Chief Joe Pastore
Division Chief Humberto Arista
Division Chief Doug McCoun

President Chapin called the meeting to order at 10:28 A.M.

PLEDGE OF ALLEGIANCE

ADDITIONS & CORRECTIONS TO AGENDA: Two additions/corrections were received: Correspondence from Mr. Chuck Maffia, South County Bank and a revision to the monthly Consent Calendar. Both were added to the agenda by consent of the Board Members present.

PUBLIC COMMENTS: None.

PRESENTATION: The Board of Directors accepted a generous \$1500.00 donation from Dr. Randy Jones of Castroville Chiropractic. This donation has been earmarked for the purchase of a new defibrillator. The Board acknowledged that this was Dr. Jones' second donation for such an item and requested a Certificate of Appreciation be prepared and placed on the agenda for the September 2011 meeting.

MINUTES: This item was tabled for approval at the September meeting due to Board member absences.

PAYABLES/DISBURSEMENTS & PURCHASING CONSENT:

Motion made by Secretary Tansey, seconded by Director Simon, to approve the Consent Calendar and the month's check register for July #32001 through #32166 for a monthly total of \$454,973.11 and the supplemental check register for August #32167 through #32269 for a subtotal of \$262,641.68. Motion carried, 3-0.

FINANCIAL REPORTS:

1. The July 2011 Revenue report (Item 5-A) was reviewed and received.
2. The July 2011 Expenditure report (Item 5-B) was reviewed and received.
3. The July 2011 County Treasury Reconciliation Summary was not available pending County's closing reports for FY 2010/11.
4. The July 2011 Comerica Bank Reconciliation Summary ending 07/31/2011 (Item 5-D) was reviewed and received.
5. The US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 5-E) was reviewed and received.
6. Schedule of FY 2010/11 Ending Fund Balances was reviewed and received. Should the County's closing reports create cause for adjustments to these numbers, a revised report will be presented at the September Board meeting.

CORRESPONDENCE:

1. Added from Mr. Chuck Maffia, South County Bank. Correspondence thanked the District for its recent Side Fund Loan business as well as thanking the efforts of Gina Young in her assistance and preparations of said loan.

FIRE CHIEF REPORT:

Fire Chief Orman presented his report (Item 7-A) to the Board. The Board accepted the Fire Chief's report.

SAFETY REPORT:

1. None.

(August 16, 2011 Continued)

STAFF REPORT:

1. Fire Service Task Book System: This item was tabled to the September 2011 Board meeting.
2. Division Chief Joseph Pastore presented an oral report on motor replacement for Engine 5212. It was reported that the District will be utilizing Spartan Chassis Inc., in Michigan, to conduct the full engine re-build repairs. This decision was based not only the quotes received from various local vendors, but also that Spartan Chassis, Inc. is the original manufacturer for said fire apparatus. Therefore, choosing Spartan Chassis, Incorporated the most cost effective and reliable. Chief Pastore advised the Board of two primary developments: 1) the acknowledgment of a *Transportation Liability Insurance* contract through Low Boy Transport Service, and 2) the additional \$2500-\$3000 invoice the District expects to receive from Edwards Trucking Company for the mechanical exploratory work conducted but not paid. Per prior Board Authorization, the representatives as designated by the Board agreed unanimously on this decision.

OLD BUSINESS:

1. None.

NEW BUSINESS:

1. Motion made by Secretary Tansey, seconded by Director Simon, to authorize and approve the revisions to Policy#1408 Workers' Compensation/Report of Injury which consisted of basic updating such as facility address corrections and temporary disability rates. Motion carried 3 - 0.
2. Motion made by Secretary Tansey, seconded by Director Simon, to approve Policy #1404: Reserve Firefighters and the California Public Employees Retirement System (CalPERS). Motion carried, 3 - 0.
3. Motion made by Director Simon, seconded by Secretary Tansey, to approve Resolution 11-8-1 and authorize the Board Chair and the Board Secretary to execute any official documents which authorizes staff to purchase qualifying wildland personnel protection equipment as outlined in the provision of the Volunteer Fire Assistance Grant (VFA) #7FG11064. The agreement provides for a maximum federal grant reimbursement of \$8,708 and requires the District to match the amount dollar for dollar (50/50). A roll call vote was conducted. Simon - aye; Chapin - aye; Tansey - aye. Balesteri - absent; Champion - absent. Motion carried, 3 - 0.

BOARD OF DIRECTORS COMMUNICATION:

- Director Simon expressed her apologies for her tardiness to the meeting. She indicated that traffic conditions delayed her arrival and that she did not intend to be late as she had allowed adequate travel time. She stated she tried to reach Fire Chief twice along the way without any answer. Board members accepted her apology and expressed they were pleased the meeting was conducted.

CLOSED SESSION:

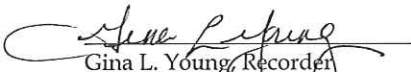
- None.


ITEMS FOR NEXT MONTH'S AGENDA: Tuesday, September 20, 2011 at 11160 Speegle St., Castroville.

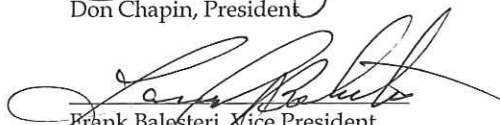
1. Fire Service Task Books System
2. Sarbanes-Oxley Act SAS 99 Red Flags

ADJOURNMENT: 11:00 A.M.

Respectfully submitted by:


Gina L. Young, Recorder


Don Chapin, President


Frank Balesteri, Vice President