

The Regular meeting of the North County Fire Protection District Board of Directors was held on December 20, 2011 at 11160 Speegle Street, Castroville, CA.

ROLL CALL: Don Chapin, President
Frank Balesteri, Vice President
Steve Tansey, Secretary
Jacqueline C. Simon, Director
Don Champion, Director

Administrative Staff: Fire Chief Chris Orman
Division Chief Joe Pastore
Division Chief Humberto Arista
Division Chief Doug McCoun

President Chapin called the meeting to order at 10:01 A.M.

PLEDGE OF ALLEGIANCE

ADDITIONS & CORRECTIONS TO AGENDA: None received.

PUBLIC COMMENTS: None.

MINUTES: Motion made by Vice-President Balesteri, seconded by Secretary Tansey to approve the November 15, 2011 regular Board meeting minutes. Motion carried, 5 - 0.

PURCHASING CONSENT and CHECK REGISTERS:

Motion made by Vice-President Balesteri, seconded by Director Simon to accept the December 2011 Purchasing Consent Calendar and the check register for November 2011 #32644 through #32820 (including direct deposit and electronic payments) for a monthly total of \$391,924.72 and the supplemental check register for December 2011 #32821 through #32928 (including direct deposit and electronic payments) for a subtotal of \$359,778.81. Motion carried, 5-0.

FINANCIAL REPORTS:

1. The November 2011 Revenue report (Item 5-A) was reviewed and received.
2. The November 2011 Expenditure report (Item 5-B) was reviewed and received.
3. The November 2011 County Treasury Reconciliation Summary was reviewed and received.
4. The November 2011 Comerica Bank Reconciliation Summary ending 11/30/2011 (Item 5-D) was reviewed and received.
5. The US Bank CAL-CARD Reconciliation Report and Expense Statement (Item 5-E) was reviewed and received.

CORRESPONDENCE:

1. Correspondence received from Susan Orman, Elections Program Manager of Monterey County Elections Department Regarding Appointment in Lieu of Election Certificates for the following candidates: Steve Tansey (4 years) and Don Chapin (4 years).

FIRE CHIEF REPORT:

Fire Chief Orman presented his report (Item 7-A) to the Board. The Board accepted the Fire Chief's report.

OATH OF OFFICE:

1. Fire Chief Chris Orman administered the Oath of Office to recently appointed Board officials: Don Chapin and Steve Tansey.

ORGANIZATIONAL MEETING:

1. Motion made by Vice President Balesteri, seconded by Secretary Tansey to propose the Board continue with its current slate of officers. There were no new nominations and no oppositions on the election of officers. Motion carried, 5 - 0.

Slate of Officers

- President Don Chapin
- Vice President Frank Balesteri
- Secretary Steve Tansey
- Director Don Champion
- Director Jacqueline C. Simon
- Recorder Gina Young

Motion made by Secretary Tansey, seconded by Director Champion, to nominate President Chapin and Vice-President Balesteri to the Negotiations Committee with Director Simon as an alternate. Motion carried, 5 - 0.

Negotiations Committee:

- President Don Chapin
- Vice President Frank Balesteri
- Director Jacqueline C. Simon (alternate)

Motion made by Director Tansey, seconded by Vice-President Balesteri to nominate President Chapin and Director Simon to the Audit Committee. Motion carried, 5 - 0.

Audit Committee:

- President Don Chapin
- Director Jacqueline C. Simon

Motion made by Vice-President Balesteri, seconded by Director Simon, to nominate the persons listed below to the Economic Strategy Committee. Motion carried, 5 - 0.

Economic Strategy Committee:

- President Don Chapin
- Secretary Steve Tansey
- Fire Chief Chris Orman
- Division Chief Humberto Arista
- Lieutenant Don Harvey, Local 3058
- Member at Large, Local 3058
- Reserve Firefighter Ken Husby, North County Reserve Firefighter's Association

Motion made by Vice-President Balesteri, seconded by Director Simon, to hold its regular meetings on the 3rd Tuesdays of each month at 10:00 a.m. at the Monterey County Castroville Library Conference Room at 11160 Speegle Street, Castroville, CA 95012. Motion carried, 5 - 0.

Regular Meeting Schedule

- Tuesday, January 17, 2012
- Tuesday, February 21, 2012
- Tuesday, March 20, 2012
- Tuesday, April 17, 2012
- Tuesday, May 15, 2012
- Tuesday, June 19, 2012
- Tuesday, July 17, 2012
- Tuesday, August 21, 2012
- Tuesday, September 18, 2012
- Tuesday, October 16, 2012
- Tuesday, November 20, 2012
- Tuesday, December 18, 2012

SAFETY REPORT:

1. None.

STAFF REPORT:

1. None.

OLD BUSINESS:

1. After a lengthy discussion between members of the Board, members of staff and the Board, and public comments/input regarding the necessity of the policy to support the District's risk management strategy, worker's compensation liability exposure, and employee work performance standards, a motion was made by Secretary Tansey, seconded by Director Simon, to approve Policy #1601A - Physical Fitness Equipment & Exercise as presented with a 6 month review in June 2012. Motion carried; 3 ayes (Chapin, Tansey, Simon) - 1 nay (Champion) - 1 absent (Balesteri).
2. Board consensus was to accept the MD&A portion of the draft financial statements prepared by Berger-Lewis Accountancy Corporation and to direct staff to convey the Board's recommendations and have them prepare the final audit for Board approval. No formal action was taken on this item at this time.
3. Division Chief Arista provided the Board with an update on the AFG personal protective equipment helmet update. No formal action was taken on this item at this time.

NEW BUSINESS:

1. Motion made by Director Simon, seconded by Secretary Tansey, to waive the current one (1) year of service with the District to test for full time employment for the calendar 2012 testing year only. However, the Board also motioned that personnel cannot be placed on the eligibility list until one (1) year of service has been completed. The Board also requests a staff report containing test results in April 2012. Motion carried; 4 - 0 - 0 (Balesteri, absent).

BOARD OF DIRECTORS COMMUNICATION:

1. None.

NO CLOSED SESSION:

ITEMS FOR NEXT MONTH'S AGENDA: Tuesday, January 17, 2011 at 11160 Speegle St., Castroville.

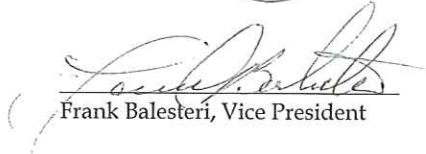
1. None Listed.

ADJOURNMENT: 12:08 P.M.

Respectfully submitted by:


Gina L. Young, Recorder


Don Chapin, President


Frank Balesteri, Vice President